

INFORMATION AND INSTRUCTIONS FOR BIDDERS FOR TENDERING

Embassy of Nepal in New Delhi invites item rate composite sealed bids from the contractor enlisted with Central / State Govt. organization / Central Autonomous body / Central Public Sector undertaking in two bid systems for the following work(s) in appropriate class:

Details of work for which tender has been invited:

Construction of Pre-Engineered (Light Gauge Steel Framed Structure) Residential Buildings. The buildings shall be two storeyed units, Fully Furnished with; Toilet Fixtures, Light Fixtures, Modular Kitchens, Fixed Furniture Etc. Covered Area 1600 Square Feet (2 Nos.) & 1200 Square Feet (4 Nos.)

Eligibility Criteria:-

Contractors who fulfill the following requirements and having definite proof from the appropriate authority, which shall be to the satisfaction of the competent authority, of having satisfactorily completed similar work of the magnitude specified below shall be eligible for bidding. Joint ventures and conditional tender will not be accepted.

Similar works means building with Steel Frame Structure and Light Gauge Steel Frame Structure (LGSF).

- 1) The Bidder shall submit Past Performance and experience certificate of works completed duly signed by the competent authority of department / undertaking of any State / Centre govt. / or any other Private Sector Project in India or Nepal of amount as detailed below must be attached with tender document.
- 2) One work if it is of **80%** of the value of the estimated cost of the tender executed in last three years
OR
Two works if these are of **50%** of the estimated cost of the tender executed in last three years
OR
Three works if these are of **40%** of the estimated cost of the tender executed in last three years
- 3) Bidder / Manufacturer must produce proof of having following technical person employed with him:-

Sr. No	Description	No
1	Mechanical Engineer Degree Holder	1 No.
2	Mechanical Engineer Diploma Holder	1 No.
3	Civil Engineer Diploma Holder	1 No.
4	Skilled worker I.T.I.	2 Nos.

- 4) The average Annual Financial Turnover on Construction works during last three years, ending 31st March of the previous financial year i.e. 2017-18, should be at least INR 2.5 Crores (Documentary evidence needs to be submitted).

GUIDELINES / INSTRUCTIONS FOR BIDDERS

- 1) Tender documents are to be purchased from the office of Embassy of Nepal, Barakhamba Road, New Delhi during office hours (10.00 AM to 5.00 PM) from **7 April, 2019 up to 21 April 2019**. Non- Refundable Tender Fee of **Indian Rs.3,200/-** (Rupees Three Thousand Two Hundred Only), in Cash shall be paid for purchasing Tender Documents.
- 2) Tenders shall be placed in sealed covers (in two envelopes duly marked as **Envelope-I (Technical Bid)** and **Envelope-II (SCHEDULE OF QUANTITIES)**. Envelope-I shall contain EMD, Eligibility documents; Certificates, Financials Documents etc., Notice Inviting Tender, Technical Specifications & Tender Drawings. **Envelope-II** shall contain **Priced Schedule of Quantities**. Envelope - I & Envelope - II (Duly Sealed with Stamp & Signatures) shall be placed in an outer Envelope with the name of the Bidder & the name of the Project written on the Envelope. Bids will be received till **22nd April 2019 up to 15.00 Hrs** on office days in the Embassy of Nepal, Barakhamba Road, New Delhi.
- 3) The decision of the Embassy in accepting or rejecting the tender shall be final and binding on all tenderers.
- 4) Contractor must ensure to quote rate of each item. If any cell is left blank and no rate is quoted by the bidder, rate of such item shall be treated as "0" (ZERO). GST component must be indicated separately.
- 5) The Tender shall be submitted in hard copy with the following mandatory documents;
 - a. Earnest Money Deposit (EMD) in form of Demand Draft / Bankers Cheque / Fixed Deposit Receipts of any Scheduled Bank in favour of "**Embassy of Nepal**", payable at New Delhi.
 - b. The bidder must produce proof of being manufacturer/Authorized dealer of LGSF building system. Support documents i.e. copies of GST No. / Pan Card No / TIN No. / Registration with industries / Excise department, Labour license, Income Tax Returns, P/L statement and other relevant document etc. to fulfill eligibility criteria shall be submitted by the bidder.
 - c. The bidder must produce the proof of having facility of automated C.N.C. Cold Roll forming Machine of reputed make having capacity of rolling material of thickness of 0.75 to 1.2 mm and other parameters required for fabrication.
 - d. Agency must submit complete structural analysis report as an integral part of technical bid during the bidding. Physical submission of structural analysis report duly signed by competent structural Engineer is also to be done.
 - e. All documents shall be Signed and Stamped by Authorized person for the firms / contractors copy of Drawings along with N.I.T. Document
 - f. Contractor shall submit a Time Schedule indicating milestones of Pre Construction and Construction Activities along with the Techno Commercial Proposal for evaluation.
 - g. Certificate for Feasibility of Construction: This certificate shall be issued by the stating that the Contractor has visited the site and is acquainted with site and is aware of the site conditions for carrying out all works pertaining to Construction of Pre – Engineered Buildings. The contractors / bidders are encouraged to attend Pre - Bid Meeting / Site Visit for clarifying all doubts and for acquainting with site conditions.
 - h. Certificate of Execution of Pre Fab Construction Contract to prove eligibility as per criteria.
- 6) Bids must be submitted to the following address on or before **15:00 Hrs** not later than **22nd April 2019**. Documents received after this deadline will not be accepted.

Embassy of Nepal

Barakhamba Road, New Delhi-110001, India

Telephone: +91 11 23476200 Ext 247, 285, Email: eonnewdelhi@mofa.gov.np

- 7) The Contractor shall deposit original EMD of **Indian Rupees 7,50,000/- (Seven Lakh Fifty Thousand Only)** in the office of **Embassy of Nepal**, Barakhamba Road, New Delhi-110001. EMD shall be payable in form of Demand Draft / Bankers Cheque / Fixed Deposit Receipts of any Scheduled Bank in Favor of "**Embassy of Nepal**" payable at New Delhi. Bid not accompanied by EMD shall be liable for rejection as non-responsive. EMD of bidders whose bids are not accepted will be returned within fifteen working days of the decision on the bid.
- 8) The EMD of the selected Contractor shall be adjusted against the security deposit @ 5% of the total value of the Works. The security deposit / Performance Guarantee amount shall be payable within 10 days of issue of Letter of Intent by the Embassy. The security deposit / Performance Guarantee amount shall be payable in form of Demand Draft / Bankers Cheque / Fixed Deposit Receipts of any Scheduled Bank in Favor of "**Embassy of Nepal**" payable at New Delhi. The 5% Security deposit shall be released by the Embassy in one installment after One year from date of completion of Project and on mitigation of all defects.
- 9) Bids shall be valid for a period of 90 days after bid opening.
- 10) **A pre-bid meeting** will be held on **15th April 2019** at the Embassy for clarifying all technical and financial queries. Interested and eligible bidders may obtain further information by submitting their queries by email / letter up to the date of pre-bid meeting.
- 11) The Embassy reserves the right to accept or reject wholly or partially, any or all the bids without assigning any reason whatsoever.
- 12) On opening of the Financial bids, Tender Evaluation Committee comprising of Embassy Officials and Architect shall verify and evaluate all bid amounts and calculations. The Final amount certified on analysis and evaluation by the committee shall be considered as the final bid amount.
- 13) The Project is of at most importance to the Embassy of Nepal and executed works shall also be verified by monitoring agencies from Kathmandu, Nepal. The contractor must assist in conducting any such inspection as per the instructions of the Embassy officials.
- 14) For resolution of any Technical or Financial issue a Committee represented by the Engineer-in-Charge and Architect and nominated Embassy Officials shall be constituted. If the issue is not resolved by this Committee the matter shall be referred to **H.E. Ambassador / Charge de Affairs** for final decision.

**Embassy of Nepal,
Barakhamba Road,
New Delhi-110001**