



**नेपाली राजदूतावास**  
**EMBASSY OF NEPAL**  
Barakhamba Road, New Delhi-110001  
Tel. : 23327361/23329218 Fax : 23326857

## **Notice for Standing List**

(Published on 10 February 2021)

Embassy of Nepal, New Delhi has to procure the following goods and services in the running fiscal year 2077/78 (2021). Interested parties/firms are invited to express their interest and submit their offers/proposals.

### **Scope of Works:**

1. Stationery and printing items,
2. Materials related to the sanitation work,
3. Electronic equipment (computers, printers, photocopy machines, CCTV, EPABX, telephone, washing machines, refrigerators, air conditioners, water purifiers, etc.) and the repair and maintenance service,
4. Works related to power supplies e.g. wiring, lights, etc.
5. Furniture/fixtures/office decoration,
6. Repair and maintenance of vehicles,
7. Servicing of vacuum cleaners, air purifiers, wire and oil heaters
8. Repair and maintenance of furniture,
9. Cleaning of sofas, chairs, carpets, cloths, etc.
10. Software, Hardware, networking and others (IT services)
11. Air Ticketing services
12. Vehicle rental services
13. Plumbing,
14. Courier service
15. Construction works, repair and maintenance including painting, false ceiling & flooring,

The following documents are required along with the proposal.

1. Registration Certificate
2. Tax certificate or pan card
3. Experience letter for related services (supply experience)

**Issue Date: 10 February 2021**

**Closing Date: 24 February 2021**

Proposal shall be submitted on or before the closing date.

### **Contact:**

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